

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY, DECEMBER 12, 2011

Dear Directors:

Enclosed please find the board minutes from the November 14, board meeting.

Director's report and financial report will be presented at the meeting.

If you have questions please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

Scribe:	Odie Watts	
Date:	November 14, 2011	Time: 5:25 PM – 6:20 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
#	Bushnell, Wesley – BOARD MEMBER	446-2370
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
#	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests attended this meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Calvin Voshell, Board President, at 5:25P.M.
2. Meeting Minutes	Meeting minutes from the October 10th meeting were reviewed and approved. Motion to approve the minutes – Koby Lee, 2 nd by Betty Stivers. No Abstentions.
3. Financial and Water Association Director's Report	Transaction reports for October 1 through October 31, 2011 were reviewed and approved. - Received the new printer but still configuring it so financial report was had assembled and passed out at the meeting. - Received a letter indicating the loan from Arkansas Soil and Water for the amount of \$24,814.63 has been paid off resulting in a substantial saving. - Paid Insurance Premium that covers the MSWA Board in the event of law suits. Motion to approve the financial and director's reports – Betty Stivers, 2nd by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the water operator's report: - Pulled the meter at Brasel rental property due to the customer moving away leaving an outstanding balance due. - Did several Arkansas One calls for telephone work and also for electric company contract installation of poles and anchors. - Toured the new Ozark Regional Water Plant. 80% of the water lines for the new system are in the ground. The rest could be in by March 1, 2012. A handout showing the new facility at Beaver Lake was passed out to members of the MSWA Board. Motion to approve the Water Operator's report – Koby Lee, 2nd by Betty Stivers. No Abstentions.
5. Old Business	Action Item 57: Opened on 7/19/10 for Ivan Reynolds to purchase and install 14 one inch meters to tighten up leak detection within the system. Item in work as of August

Agenda	Main Points, Conclusions/Discussions, Decisions
	9 meeting. No change in status as of September 20, 2010. No change in status as of 10/11/10. Work is progressing as of 11/8/10. No change in status as of 12/13/10. No change in status as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11, work is on-going. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. As of 10/10/11 observation meters are being installed. See Operator's Report above. No change in status as of 11/14/11. ▪ Action Item 63: Opened on 11/8/10 for Ivan Reynolds to take another look at the possibility of obtaining a surplus generator and propane tank for emergency power at the Shiloh well pump. The current cost of the proposed generator and propane tank appears to be excessive and may not be in line with long term plans or needs. This item is in work. See comments about generator in water operator's report above. As of 2/14/11 waiting on county to see if they can locate a surplus generator. No update to report as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11. No change in status as of 6/13/11. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. No change in status as of 10/10/11. No change in status as of 11/14/11. ▪ Action Item 64: Opened on 8/8/11 for Ivan Reynolds to develop a written estimate to replace approx. 300 ft of water line to the Jackie Fears residence. If accepted, arrange to replace the line at the earliest possible opportunity. Estimate was made at \$500 to open trench, replace line and test. Jackie Fears will be responsible for covering the trench. Estimate was \$500 which was given over to Karen Edgmon. As of 11/14/11 Jackie Fears has accepted the proposal and work will be scheduled by Ivan Reynolds. ▪ Action Item 67: Opened on 11/14/11 for Odie Watts to revise the MSWA policies to include holding property owners responsible for unpaid water bills should the property owner rent or lease their property to a tenant who leaves the property with an unpaid water bill. ▪ Action Item 68: Opened on 11/14/11 for Odie Watts and Karen Edgmon to develop a system to include fire dues as a part of the monthly billing for water usage.
6. New Business	• A proposal was made to modify the MSWA written policies to cover situations where the property owner is responsible for any water bill balances should a tenant vacate a rental property and leave an unpaid water bill. (Action Item: Odie Watts) • Odie Watts presented a proposal to the MSWA that the annual fire dues for the Mt. Sherman VFD be added to the water bills of the MSWA members. The dues would be billed monthly instead of annually. The proposal will have to be passed through Judge Tommy Martin before it can be implemented and the billing system for the MSWA will have to be revised to include fire dues. More discussions about the proposal will be held during the December, 2011 meeting. (Action Item: Odie Watts)
7. Adjournment	Meeting adjourned at 6:20 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for December 14, 2011 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Purchase and install 14 one inch meters to tighten up leak detection within the system	Ivan Reynolds	8/9/10	IN WORK

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI63	11/8/10	Take another look at generator requirements. Can a surplus generator be obtained from the county resources that will satisfy the needs for emergency power at the booster pump station?	Ivan Reynolds	12/13/10	PENDING
AI64	8/8/11	Develop a written estimate for replacing approximately 300 ft. of water line at the Jackie Fears residence. If Mr. Fears accepts the offer to replace his water line then work will proceed at the earliest opportunity.	Ivan Reynolds	9/11/11	PENDING
AI67	11/14/11	Revise the Operating Policy to include property owner's responsibility for unpaid water bills for rental property.	Odie Watts	12/12/11	OPEN
AI68	11/14/11	Develop a procedure to set up a monthly billing for fire dues as part of the monthly water billing system.	Odie Watts & Karen Edgmon	12/12/11	OPEN



800-227-5128

Printed Tuesday, November 29, 2011 @ 20:1

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,186,620	100.0%
Water Sold to Customers	1,111,840	93.7%
Utility Use (fire, flushing)	0	0.0%
Water Lost	74,780	6.3%
Average Use Per Account	3,706	
Accounts Using Water	300	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	8,151.11	0.00	0.00	96.30	0.00	0.00	598.77
Int	321	0	0	321	0	0	317
Average	25.39	0.00	0.00	0.30	0.00	0.00	1.89

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on November 2011 Bills	11,924.22	323
Credit Balances	-973.45	27
Debit Balances	12,897.67	296
Payments	-9,299.72	267
Adjustments	-134.86	6
Balance after Payments and Adj	2,489.64	54
Current	-426.46	30
30 to 60 Days Old	640.40	8
60 to 90 Days Old	262.11	7
Over 90 Days Old	2,013.59	9
Penalty Charges	412.06	54
Charges for Services	8,846.18	321
Balance Due	11,747.88	

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY, DECEMBER 12, 2011

Dear Directors:

Enclosed please find the board minutes from the November 14, board meeting.

Director's report and financial report will be presented at the meeting.

If you have questions please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
(870) 861-5580

November
2011

Beginning Balance

28031.05

Deposits

9393.61

Ck# 4371	Karen Edgmon	981.50	contract labor
Ck# 4372	Karen Edgmon	75.00	rent
CK# 4373	Reliable Office	910.20	printer + cartridge
CK# 4374	DF&A	604.00	sales tax
CK# 7375	Leslie Daniels	200.00	contract labor
CK# 7376	Leslie Daniels	100.00	maintenance
CK# 7377	Ivan Reynolds	1100.00	contract labor
CK# 7378	Ivan Reynolds	30.00	maintenance
CK#7379	Jasper PO	147.00	postage

Balance 33676.96



800-227-5128

Printed Monday, November 7, 2011 @ 20:33

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,158,700	100.0%
Water Sold to Customers	1,191,330	102.8%
Utility Use (fire, flushing)	0	0.0%
Water Lost	-32,630	-2.8%
Average Use Per Account	3,958	
Accounts Using Water	301	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	8,426.45	0.00	0.00	96.30	0.00	0.00	616.43
	321	0	0	321	0	0	317
Average	26.25	0.00	0.00	0.30	0.00	0.00	1.94

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on October 2011 Bills	12,568.67	324
Credit Balances	-1,199.88	26
Debit Balances	13,768.55	298
Payments	-9,964.09	287
Adjustments	-200.63	5
Balance after Payments and Adj	2,403.95	45
Current	-235.32	29
30 to 60 Days Old	423.90	6
60 to 90 Days Old	361.36	2
Over 90 Days Old	1,854.01	8
Penalty Charges	381.09	48
Charges for Services	9,139.18	321
Balance Due	11,924.22	

Scribe:	Odie Watts	
Date:	November 14, 2011	Time: 5:25 PM – 6:20 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
#	Bushnell, Wesley – BOARD MEMBER	446-2370
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
#	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests attended this meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Calvin Voshell, Board President, at 5:25P.M.
2. Meeting Minutes	Meeting minutes from the October 10th meeting were reviewed and approved. Motion to approve the minutes – Koby Lee, 2 nd by Betty Stivers. No Abstentions.
3. Financial and Water Association Director's Report	Transaction reports for October 1 through October 31, 2011 were reviewed and approved. - Received the new printer but still configuring it so financial report was had assembled and passed out at the meeting. - Received a letter indicating the loan from Arkansas Soil and Water for the amount of \$24,814.63 has been paid off resulting in a substantial saving. - Paid Insurance Premium that covers the MSWA Board in the event of law suits. Motion to approve the financial and director's reports – Betty Stivers, 2nd by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the water operator's report: - Pulled the meter at Brasel rental property due to the customer moving away leaving an outstanding balance due. - Did several Arkansas One calls for telephone work and also for electric company contract installation of poles and anchors. - Toured the new Ozark Regional Water Plant. 80% of the water lines for the new system are in the ground. The rest could be in by March 1, 2012. A handout showing the new facility at Beaver Lake was passed out to members of the MSWA Board. Motion to approve the Water Operator's report – Koby Lee, 2nd by Betty Stivers. No Abstentions.
5. Old Business	Action Item 57: Opened on 7/19/10 for Ivan Reynolds to purchase and install 14 one inch meters to tighten up leak detection within the system. Item in work as of August

Agenda	Main Points, Conclusions/Discussions, Decisions
	9 meeting. No change in status as of September 20, 2010. No change in status as of 10/11/10. Work is progressing as of 11/8/10. No change in status as of 12/13/10. No change in status as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11, work is on-going. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. As of 10/10/11 observation meters are being installed. See Operator's Report above. No change in status as of 11/14/11. ▪ Action Item 63: Opened on 11/8/10 for Ivan Reynolds to take another look at the possibility of obtaining a surplus generator and propane tank for emergency power at the Shiloh well pump. The current cost of the proposed generator and propane tank appears to be excessive and may not be in line with long term plans or needs. This item is in work. See comments about generator in water operator's report above. As of 2/14/11 waiting on county to see if they can locate a surplus generator. No update to report as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11. No change in status as of 6/13/11. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. No change in status as of 10/10/11. No change in status as of 11/14/11. ▪ Action Item 64: Opened on 8/8/11 for Ivan Reynolds to develop a written estimate to replace approx. 300 ft of water line to the Jackie Fears residence. If accepted, arrange to replace the line at the earliest possible opportunity. Estimate was made at \$500 to open trench, replace line and test. Jackie Fears will be responsible for covering the trench. Estimate was \$500 which was given over to Karen Edgmon. As of 11/14/11 Jackie Fears has accepted the proposal and work will be scheduled by Ivan Reynolds. ▪ Action Item 67: Opened on 11/14/11 for Odie Watts to revise the MSWA policies to include holding property owners responsible for unpaid water bills should the property owner rent or lease their property to a tenant who leaves the property with an unpaid water bill. ▪ Action Item 68: Opened on 11/14/11 for Odie Watts and Karen Edgmon to develop a system to include fire dues as a part of the monthly billing for water usage.
6. New Business	• A proposal was made to modify the MSWA written policies to cover situations where the property owner is responsible for any water bill balances should a tenant vacate a rental property and leave an unpaid water bill. (Action Item: Odie Watts) • Odie Watts presented a proposal to the MSWA that the annual fire dues for the Mt. Sherman VFD be added to the water bills of the MSWA members. The dues would be billed monthly instead of annually. The proposal will have to be passed through Judge Tommy Martin before it can be implemented and the billing system for the MSWA will have to be revised to include fire dues. More discussions about the proposal will be held during the December, 2011 meeting. (Action Item: Odie Watts)
7. Adjournment	Meeting adjourned at 6:20 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for December 14, 2011 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Purchase and install 14 one inch meters to tighten up leak detection within the system	Ivan Reynolds	8/9/10	IN WORK

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI63	11/8/10	Take another look at generator requirements. Can a surplus generator be obtained from the county resources that will satisfy the needs for emergency power at the booster pump station?	Ivan Reynolds	12/13/10	PENDING
AI64	8/8/11	Develop a written estimate for replacing approximately 300 ft. of water line at the Jackie Fears residence. If Mr. Fears accepts the offer to replace his water line then work will proceed at the earliest opportunity.	Ivan Reynolds	9/11/11	PENDING
AI67	11/14/11	Revise the Operating Policy to include property owner's responsibility for unpaid water bills for rental property.	Odie Watts	12/12/11	OPEN
AI68	11/14/11	Develop a procedure to set up a monthly billing for fire dues as part of the monthly water billing system.	Odie Watts & Karen Edgmon	12/12/11	OPEN

Mt Sherman Water Assn Board Meeting

Water Operators Report

November 14, 2011

Pulled the meter at Brasel Rental due to the customer moving away.

Did several Arkansas One calls for Telephone work and also for Electric Company contract installation of Poles and Anchors.

I toured the new Ozark Regional Water Plant and was told there will be another tour about the time the Plant is finished. I brought the handout presentation for perusal. Eighty Percent of the water lines are in the ground, and it appears the rest could be in by the March first due date. The Plant is half done with most of the concrete already poured. The Clarifier for Treatment of the water thru settling was poured in one continuous pour lasting twelve hours, three AM to Three PM using 36 truck loads.

By Ivan Reynolds, Water Operator